

PROJECT INITIATION

State Lands Recreation Project Review Process

Update: October 2024. Vermont Department of Forests, Parks and Recreation

START:
RP has idea for a new recreation proposal on state land

RS and RP agree not to move forward with proposal or continue to work to refine project

Is project appropriate for state lands, high-quality and ready to be reviewed?

RP works with RS to refine project, including possible field review

Key to Flowchart

Partner - Agency Communication or Action

Evaluation Criteria

Agency Action

ACRONYMS
 RP - Recreation Partner
 RS - Recreation Specialist (*designated recreation contact for district*)
 Stew4 - Stewardship Forester
 DST - District Stewardship Team
 LRMP - Long Range Management Plan
 NR - Natural Resources
 ANR - Agency of Natural Resources

PRE-PROPOSAL

RP sends Pre-proposal to RS

RS evaluates proposal for recreational merit then sends to DST (via Stew4) with or without initial assessment

DST reviews the pre-proposal

Is project compatible with Agency and Departmental missions?

Is the project compatible with legal restrictions, ownership purpose, and/or Agency and Department policies?

If there is an LRMP, is the project compatible with the current LRMP? Could it be compatible with the current LRMP through a reasonable amendment or LRMP update?

Are there potential NR or other resource conflicts, including considerations of surrounding land uses (desk review)?

Is further information needed to make a determination to approve the project?

RS informs RP of decision and why.

DST decides not to consider full proposal

Can they potentially be addressed through design or minimization? Or is the value of the project greater than the impact to the other resources?

Is there specific information needed beyond the standard information requested?

DST decides to recommend or consider a full proposal

FULL PROPOSAL

RP sends full proposal to RS

RP develops full proposal, with support/advice from RS and other content experts as needed

RS requests full proposal from RP, shares DST discussion and requests

Is proposal complete with all DST questions answered?

RS sends proposal (via Stew4) to DST with optional written assessment of project

DST conducts field review of project

Are there further questions for the RP?

RS contacts RP for further information and/or invites them to join a DST meeting

Is the project compatible with the LRMP, ANR policies and any legal restrictions?

Is field review needed?

Is the project a high value and well-designed?

Does the value of the project outweigh any potential impacts on other resources?

RS informs RP of project dismissal and why.

DST decides to dismiss project

DST decides to approve project with changes or conditions

Are there changes to the proposal or conditions for implementation needed before full approval of the project?

DST decides to approve project as submitted

PROJECT EXECUTION

RP does not accept changes or conditions. Project submission is closed.

RS informs RP of changes or conditions

RS informs RP of project approval

RP implements project in collaboration with RS

RS enters project into Annual Stewardship Plan

RP accepts changes or conditions

